**KEO GROUP** Australia

*Keeping Equipment Operating*

# MAINTENANCE COMPLIANCE SYSTEM

## *ESC-KiT 2000X*

**INSPECTIONS**
Contractors are to inspect Essential Safety Measures and fill in all logbooks onsite

**Electrical Services Sect. 10**

**A/C Mech. Services Sect. 9**

**Fire Systems Sect. 8**

**Passive Systems Sect. 6 & 7**

**Inspection Schedule (Section 3.0)**

**Essential Safety Box**

**Wall Mounted**

**Display Annual ESM Report**

**POST DELIVERY**
Prepaid reply envelopes are provided for inspectors contractors to forward a copy of all inspection records

**PREPAID REPLY ENVELOPE**

**SCHEDULE**
Contractors are to sign when carrying out inspection (Date & Initials)

**ES BOX CABINET**
Essential Safety box with 003 keys wall mounted onsite

**ESC-KiT2000x**
**Compliance Systems**

**SCANNING SYSTEM**
Registration of all Inspection Records to electronic form (PDF files)

**WEBSITE SYSTEM**
All information and data also available through internet: www.keogroup.com.au (Optional)

**DATA TRANSFER**
All information and data are issue via Email in electronic format (BC Diary, Records Scanned and Compliance Reports)

**CENTRAL DATA**
Data & information are stored in a Keo Group's network System

**BC DIARY & RECORDS**
All Data & information are provided in hardcopy initially for your record and in electronic format for re-printing.

**Building Details**

**Essential Safety Measures**

**Activity Schedule & Check**

Annual Report Form 10

Inspection Logbooks

ES DIARY

KEO GROUP ESC-KiT2000X

**UPDATE REPORTS**
Compliance report and inspection schedule are updated regularly.

**Complete Schedule Updated**

Compliance Report Section 5